



**SWARNANDHRA COLLEGE OF ENGINEERING & TECHNOLOGY**  
**AUTONOMOUS**

ACCREDITED BY NATIONAL BOARD OF ACCREDITATION, AICTE, NEW DELHI  
ACCREDITED BY NAAC WITH "A" GRADE-3.32 CGPA,  
Recognized under 2(f) & 2(B) of UGC Act 1956, Approved by AICTE, Permanently Affiliated to JNTUK, Kakinada  
Seetharampuram, Narsapuram-534 280, W.G.Dt.

**BOARD OF STUDIES**  
**DEPARTMENT OF ENGLISH**

S. No	Name	Designation	Contact Details	E-Mail ID	Contact Numbers	Remarks
1	Dr. V. Swaminadham	Professor & HOD	Head of the Department, S&H, SCET, Narsapur	swamiji_v@yahoo.com shhod@swarnandhra.ac.in	9346610099	Chairman
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3	Prof. Ratna Shiela Mani Koppula	Professor	Department of English Acharya Nagarjuna University, Guntur	ratnashielamani@rediffmail.com	9966298469	Subject Expert Nominated by Academic Council
4	Dr. P. Rajendra Karmarkar	Professor	Department of English, AU PG Center, Kakinada	karmarkar999@gmail.com	9494836999	Subject Expert Nominated by Academic Council
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8	Mr. G. V. R. S. Sai Krishna	Asst. Prof.	Dept. of English SCET, Narsapur	sai.krishna.gadhavajhala@gmail.com	9491970350	Internal Member
9	Mrs. P. Thripureswari	Asst. Prof.	Dept. of English SCET, Narsapur	thripurapicchika@gmail.com	7674961052	Internal Member

*V. Swaminadham*  
**Dr. V. Swaminadham**  
Chairman BOS



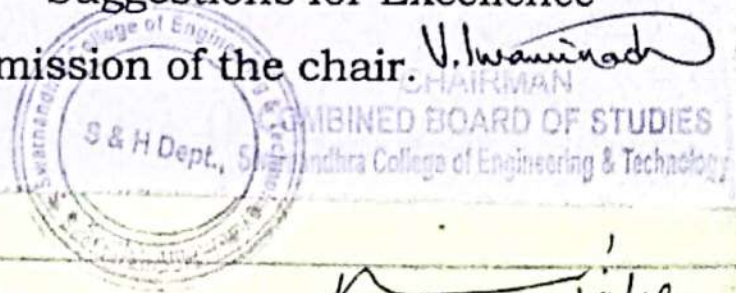
*Dr. S. Suresh Kumar*  
**Dr. S. Suresh Kumar**  
Principal

# BOARD OF STUDIES MEETING

## English Department

Agenda for Board of Studies meeting of English Department, Swarnandhra College of Engineering & Technology (Autonomous) on 10.09.2019 at 10:00 AM

1. Introduction of Members
2. Finalization of I, II, III, & IV Semesters (UG & PG) Theory and Laboratory Courses Syllabus taught by English Department of Basic Sciences and Humanities from the Academic Year 2019-20 onwards.
3. Finalization of Title of the Book
4. Finalization of Model Paper and list of Paper Setters
5. Life skills and soft skills among the students – Improvement
6. Industry, Institute Interaction – Suggestions for Excellence
7. Any other matter with the permission of the chair.



- 1) Dr K. SREE RAMESH - Member - 10/9/19
- 2) Dr P. RAJENDRA KARNIKAR - Member - P. Rajendra Karnikar 10/9/19
- 3) Dr K. RATNA SEILAMANI - Member -
- 4) Dr V. SWAMI NADHAM - Member - V. Swaminadh
- 5) Dr Kishorji - Member - 10/9/19
- 6) Dr M. D. S. DAVANIKUMAR - Member - TS 10/9/19
- 7) Mr. M. DURGA RAO - Member - 10/9/19
- 8) Mr. G. V. R. S. SAI KUMAR - Member - G. V. R. S. Sai Krishna 10/9/19
- 9) Mr. P. Thripurthi - Member - P. Thripurthi 10/9/19

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## DEPARTMENT OF SCIENCES & HUMANITIES

### MINUTES OF BOARD OF STUDIES

**Subject: English**

**Date: 10.09.2019**

BOS Meeting of English was held on 10.09.2019 in the Department of Sciences & Humanities

#### **The following members were present:**

1	Prof. K.Sree Ramesh	Adikavi Nannayya University, Rajamahendravaram, University Nominee
2	Prof. P.Rajendra Karmakar	Andhra University, Subject Expert
3	Prof. V.Swaminadham	HOD, S&H, SCET, Chairman BOS
4	Dr. Zehrabi	Assoc. Prof., English, Member of BOS
5	M.D.S Pavan Kumar	Asst. Prof., English, Member of BOS
6	Mr. M. Durga Rao	Asst. Prof., English, Member Of BOS
7	G.V.R.S Sai Krishna	Asst. Prof., English, Member of BOS
8	P. Tripureswari	Asst. Prof., English, Member of BOS

At the onset, the Chairman welcomed and introduced the eminent Professors of the BOS Meeting. He briefed them about structure and pattern of the course. The BOS members expressed their appreciation for novel structure of curriculum and content of the course. The chairman of BoS placed the agenda for the deliberation of the members. The following Deliberations were made as per the items of circulated agenda:

**To Consider and approve the curriculum and syllabus for, I,II III &IV semesters (UG &PG) Theory and laboratory Courses Syllabus to be taught by English Department of Basic Sciences and Humanities from the Academic Year 2019-20 onwards.**

The subject expert of BoS approved the curricula for **I&II Sem B.Tech.**, and suggested to replace two TED TALKS with new one.

It was also suggested to add e-mail writing in I Sem Lab syllabus.

It was instructed to add the books of the following writers in reference.

Phonetics and Phonology	- Peter Roach
Phonetics	- J D O'Connor
A Grammar of Spoken English	- Harlod & Palmer
English Phonetics	- Bansal & Harision

- The title of the Text Book is finalized: "Building Effective Communication Skills"
- The Model paper was accepted without any changes.
- List of Paper Setters was finalized.
- It was resolved to remove Articulation and Respiration from the content of PG syllabus.
- The title of the content e- Correspondence is replaced with e-mail writing.
- The order of the content of the syllabus has been changed.

### The List of the Paper Setters

1. Prof. P.Rajendra Karmakar  
Andhra University, Visakhapatnam, 9494836999  
karmakar999@gmail.com
2. Prof. K.Sree Ramesh  
Adikavi Nannyya University, Rajamahendravaram, 9490338466  
anurucac@gmail.com
3. Prof. K. Ratna Shiela Mani,  
Acharya Nagarjuna University. Guntur, 9966298469  
ratnashielaamani@rediffmail.com
4. Dr. Suma Kiran, Assistant Professor,  
Sri Venkateswara University, Tirupathi.
5. Guntapudi Sheela Swarupa Rani  
Sri Padmavathi Mahila University, Tirupati, 9440163424  
spmvv.ac.in
6. Prof.Ch.A Rajendra Prasad  
Dravidian University, Kuppam, 8985756921  
Rajendra\_pr2001@yahoo.com
7. Prof. Suresh Kumar  
Acharya Nagarjuna University, Guntur, 9848586225,  
msk4anu@gmail.com

The meeting was adjourned around 1.30p.m



*V. Swaminadham*  
**Dr. V. Swaminadham**  
Chairman BOS  
COMBINED BOARD OF STUDIES  
Swamindra College of Engineering & Technology